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## Letter of Invitation

# REQUEST FOR QUOTATION

Ministry of Health & Medical Services  
Nawerewere,  
Tarawa  
Republic of Kiribati

To Whom It May Concern,

The **Ministry of Health & Medical Services** invites Quotations from Tenderers to provide the Services described in this Request for Quotation (RFQ) as below.

**Procurement No:** 22-SS001-24

**Issue Date:** 26<sup>th</sup> January 2024

**RFQ Closing Date:** 20<sup>th</sup> February 2024 – 16h00 UTC+12 (Tarawa Time)\*

**Procurement Title:** Request for Quotation (RFQ) for Maintenance and repair to Cooling systems.

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit the Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Services to be provided
- Evaluation Criteria and Method
- Specific Contract Conditions for the provision of Standard Services
- General Contract Conditions for the provision of Standard Services
- Certificate of Compliance Form
- Availability of Financial Resources form

A Service Provider will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

Benny Teuea  
Secretary for Ministry of Health and Medicine Services

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki)

*\* Please note that late submissions will not be considered*